

30 June 2022

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# Decisions of the SOFF first Steering Committee meeting

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Systematic Observations  
Financing Facility

**Weather  
and climate  
data for  
resilience**



## Decisions from the first SOFF Steering Committee Meeting 30 June 2022

### Decision item 1.1: Adoption of the agenda

The Steering Committee adopts of the Agenda as submitted to the Steering Committee on 28<sup>th</sup> June.

### Decision item 1.2: Appointment of the Steering Committee co-chair representing the funders

The Steering Committee appoints Henrik Franklin, Director, Portfolio Origination and Management, Nordic Development Fund, as Co-Chair of the SOFF Steering Committee representing the funders, for a period of 12 months, renewable subject to Steering Committee agreement.

### Decision item 1.3: Adoption of SOFF governance structure (Operational Manual chapter 3, Governance)

The Steering Committee:

- Adopts the SOFF governance structure, as presented in Chapter 3 of the SOFF Operational Manual, as submitted to the Steering Committee on 15<sup>th</sup> June;
- Adopts the SOFF Advisory Board Terms of Reference and endorses its initial composition, as submitted to the Steering Committee on 15<sup>th</sup> June.
- Any Steering Committee Member may request the SOFF Secretariat to convene a technical-level preparatory meeting open to all Steering Committee Members on matters to be considered. The meeting is expected to take place within the 2-week timeframe agreed for the submission of documents to be reviewed by the Steering Committee.
- The Chairs or the nominee will represent AOSIS and the LDC Group at the Steering Committee.

### Decision item 1.4: Adoption of SOFF programming criteria (Operational Manual chapter 4.3, Programming)

The Steering Committee adopts the SOFF programming criteria, as presented in the Chapter 4.3 of the SOFF Operational Manual submitted to the Steering Committee on 15<sup>th</sup> June. The SOFF Secretariat will inform the Steering Committee on how the programming criteria is applied to each funding request. The Steering Committee will closely monitor how the programming criteria is applied and provide recommendations for the fine tuning as needed.

### Decision item 1.5: Consultation process for the remaining parts of the Operational Manual

The Steering Committee:

- Requests the SOFF Secretariat to organize a technical meeting on the Draft Operational Manual, open to all Steering Committee members by mid-August, also to respond to the comments raised at the first Steering Committee meeting.
- Encourages its members to provide comments on the remaining sections of the Operational Manual to the SOFF Secretariat by 29<sup>th</sup> August;
- Requests the SOFF Advisory Board at its first meeting to review the remaining sections of the Operational Manual and make recommendations;
- Requests the SOFF Secretariat to seek feedback on the remaining sections of the Operational Manual from the SOFF Implementing Entities and peer advisors;
- Requests the SOFF Secretariat to submit updated sections of the Operational Manual for consideration and adoption at the Second Steering Committee.

### Decision item 1.6: Adoption of preliminary work programme

The Steering Committee adopts the Preliminary SOFF work programme 2022-2025 as submitted to the Steering Committee on 15<sup>th</sup> June.

### Decision item 1.7: Approval of SOFF Secretariat Work Plan and Budget 2022-2025

The Steering Committee:

- Approves the SOFF Secretariat Work Plan and Budget for the first implementation period 1st July 2022 to 30th June 2025 in the amount of 5,088,920 USD, as submitted to the Steering Committee on 15th June,
- Instructs the MPTF Office to make a first transfer in the amount of 3.000.000 USD to WMO as administrative host of the SOFF Secretariat.

### Decision item 1.8: Consultation process for the Resource Mobilization and Outreach Strategy

The Steering Committee:

- Encourages its members to provide comments to the SOFF Secretariat by 29<sup>th</sup> August;
- Requests the SOFF Advisory Board at its first meeting to review the strategy and to provide recommendations including on how the Advisory Board members can contribute to the implementation of the strategy;
- Requests the SOFF Secretariat to seek feedback on the Strategy from the SOFF Implementing Entities and SOFF peer advisors;
- Request the SOFF Secretariat to submit an updated strategy for consideration and endorsement by the Second Steering Committee.

### Decision item 1.9: Adoption of dates and format of SC meetings

The Steering Committee adopts the proposed Steering Committee meeting dates and format for 2022 as submitted to the Steering Committee on June 15<sup>th</sup>, being the following:

- 2<sup>nd</sup> Steering Committee to be held 4<sup>th</sup> October 2022 in virtual format
- 3<sup>rd</sup> Steering Committee to be held in November 2022, at the margins of COP27, in hybrid format. Exact dates to be decided.

Signed by

UN Steering Committee Co-Chair	Co-Chair of the Steering Committee
<p data-bbox="311 1608 443 1637">30.06.2022</p> 	<p data-bbox="842 1608 975 1637">30.06.2022</p> 

Anthony Rea

Henrik Franklin

Director, World Meteorological Organization

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